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## MARYLAND HEALTH CARE COMMISSION

### SCHEDULES FOR CERTIFICATE OF NEED REVIEW

The Maryland Health Care Commission provides the following schedules to interested members of the public and sponsors of health care facility and service projects subject to Certificate of Need ("CON") review and approval.

The general criteria for Certificate of Need review are set forth at COMAR 10.24.01.08G(3). An applicant must demonstrate that the proposed project is consistent with these review criteria. It will be noted that the first criterion is evaluation of the project according to all relevant State Health Plan standards, policies and criteria.

This Certificate of Need review schedule updates and extends the schedule published in 42:7 *Md. Register*, pages 586-589 (April 3, 2015), by repealing each previously published scheduled review for which the due date for receipt of Letters of Intent has not yet occurred. This review schedule is not a solicitation by the Commission for Certificate of Need applications, and does not indicate, in of itself, that additional capacity is needed in services subject to Certificate of Need review, or that Certificate of Need applications submitted for the services described will be approved by the Commission.

Applicants are encouraged to discuss their development plans and projects with the Commission Staff prior to filing letters of intent or applications.

Letters of Intent and applications for scheduled reviews may only be received and reviewed according to these published schedules. All Letters of Intent and Certificate of Need applications, including all of the required number of copies of CON applications, must be received at the offices of the **Maryland Health Care Commission, 4160 Patterson Avenue, Baltimore, Maryland 21215, no later than 4:30 p.m.** on the scheduled date of submission. Letters of intent for projects not covered by this review schedule may be filed at any time.

For further information about review schedules or procedures, call Kevin McDonald, Chief, Certificate of Need, at (410) 764-5982.

**Acute Care Hospital Projects: Capital Construction and Changes to Bed Capacity**

The Commission hereby publishes the following schedules for the submission of Certificate of Need applications by acute care general hospitals, for projects that involve: (1) capital expenditures by or on behalf of acute care hospitals that exceed the applicable capital expenditure threshold referenced at COMAR 10.24.01.02A(5); (2) proposed changes in bed capacity or operating room capacity at existing hospitals; (3) the relocation of an acute care hospital; and/or (4) a change in the type or scope of any health care service offered by an acute care hospital, as specified at COMAR 10.24.01.02A, except for neonatal intensive care. Note that the following schedules do not apply to a project to establish a new acute care hospital.

**Schedule One:  
All Acute Care Hospital Projects**

Jurisdictions	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Allegany, Frederick, Garrett, Washington	May 1, 2015	May 13, 2015	July 6, 2015
Anne Arundel, Baltimore, Carroll, Harford, Howard, Baltimore City	June 5, 2015	June 17, 2015	August 7, 2015
Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	July 10, 2015	July 22, 2015	September 11, 2015
Calvert, Charles, Montgomery, Prince George's, St. Mary's	August 7, 2015	August 19, 2015	October 9, 2015

**Schedule Two:  
All Acute Care Hospital Projects**

Jurisdictions	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Allegany, Frederick, Garrett, Washington	November 6, 2015	November 18, 2015	January 8, 2016
Anne Arundel, Baltimore, Carroll, Harford, Howard, Baltimore City	December 4, 2015	December 16, 2015	February 5, 2016
Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	January 8, 2016	January 20, 2016	March 11, 2016
Calvert, Charles, Montgomery, Prince George's, St. Mary's	February 5, 2016	February 17, 2016	April 8, 2016

**Special Hospitals (Pediatric, Psychiatric, Chronic, and Rehabilitation)**

The Commission hereby publishes the following schedules for the submission of applications for any action related to facilities within the "special hospital" license category (psychiatric, chronic, rehabilitation, or pediatric), including a replacement facility for an existing special hospital, capital expenditures for new construction or renovation at an existing special hospital, or changes to service categories or bed capacity in an existing special hospital. Note that the following schedules do not apply to a project to establish a new special hospital.

For this special hospital services schedule, the Commission will use the following regional configuration of counties:

<b>Western Maryland:</b> Allegany, Carroll, Frederick, Garrett, Washington	<b>Central Maryland:</b> Anne Arundel, Baltimore, Harford, Howard, Baltimore City
<b>Montgomery :</b> Montgomery County	<b>Southern Maryland:</b> Calvert, Charles, Prince George's, St. Mary's
<b>Eastern Shore:</b> Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	

## SPECIAL DOCUMENTS

**Schedule One:  
Special Hospitals (Pediatric, Psychiatric, Chronic, and Rehabilitation)**

Health Planning Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Western Maryland	May 1, 2015	May 13, 2015	July 6, 2015
Montgomery County	June 5, 2015	June 17, 2015	August 7, 2015
Southern Maryland	July 10, 2015	July 22, 2015	September 11, 2015
Central Maryland	August 7, 2015	August 19, 2015	October 9, 2015
Eastern Shore	September 4, 2015	September 16, 2015	November 6, 2015

**Schedule Two:  
Special Hospitals (Pediatric, Psychiatric, Chronic, and Rehabilitation)**

Health Planning Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Western Maryland	November 6, 2015	November 18, 2015	January 8, 2016
Montgomery County	December 4, 2015	December 16, 2015	February 5, 2016
Southern Maryland	January 8, 2016	January 20, 2016	March 11, 2016
Central Maryland	February 5, 2016	February 17, 2016	April 8, 2016
Eastern Shore	March 4, 2016	March 16, 2016	May 6, 2016

**Freestanding Ambulatory Surgical Facilities**

The Commission hereby establishes the following schedules for the submission of applications to establish freestanding ambulatory surgical facilities, add operating rooms at an existing freestanding ambulatory surgical facility, or make a capital expenditure by or on behalf of a freestanding ambulatory surgical facility that requires Certificate of Need review and approval. The definition of freestanding ambulatory surgical facility can be found at Health-General Article §19-114(b).

**Schedule One:  
Freestanding Ambulatory Surgical Facilities**

Jurisdictions	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Calvert, Charles, Montgomery, Prince George's, St. Mary's	May 1, 2015	May 13, 2015	July 6, 2015
Anne Arundel, Baltimore, Carroll, Harford, Howard, Baltimore City	June 5, 2015	June 17, 2015	August 7, 2015
Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot Wicomico, Worcester	July 10, 2015	July 22, 2015	September 11, 2015
Allegany, Frederick, Garrett, Washington	August 7, 2015	August 19, 2015	October 9, 2015

**Schedule Two:  
Freestanding Ambulatory Surgical Facilities**

<b>Jurisdictions</b>	<b>Letter of Intent Due Date</b>	<b>Pre-Application Conference Date</b>	<b>Application Submission Date</b>
Calvert, Charles, Montgomery, Prince George's, St. Mary's	November 6, 2015	November 18, 2015	January 8, 2016
Anne Arundel, Baltimore, Carroll, Harford, Howard, Baltimore City	December 4, 2015	December 16, 2015	February 5, 2016
Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	January 8, 2016	January 20, 2016	March 11, 2016
Allegany, Frederick, Garrett, Washington	February 5, 2016	February 17, 2016	April 8, 2016

**Comprehensive Care Facility Projects**

The Commission hereby publishes the following two schedules for Certificate of Need review of proposed projects affecting comprehensive care facilities ("CCFs"). Schedule One identifies the review cycles for proposals involving the addition of CCF beds in Maryland jurisdictions in which the most recent State Health Plan need projection (COMAR 10.24.08, effective October 3, 2014) identifies a net need for beds in the forecast year of 2016 and for which no letters of intent or applications have been filed. Persons interested in submitting Certificate of Need applications involving the addition of beds in these jurisdictions should contact the Maryland Health Care Commission to ascertain the current level of net bed need, if any, identified for these jurisdictions prior to the filing of a Certificate of Need application. Schedule Two establishes submission dates for Certificate of Need applications related to all other CCF projects that do not involve an increase in CCF bed capacity in a jurisdiction. These include projects that involve a proposed capital expenditure for new construction or renovation at an existing CCF, the relocation of an existing facility, or the proposed relocation of some or all of the CCF bed capacity from an existing facility to a new site within the same jurisdiction.

In the State Health Plan for this service, the following configuration of jurisdictions by region applies:

<b>Western Maryland:</b> Allegany, Carroll, Frederick, Garrett, Washington	<b>Central Maryland:</b> Anne Arundel, Baltimore, Harford, Howard, Baltimore City
<b>Montgomery :</b> Montgomery County	<b>Southern Maryland:</b> Calvert, Charles, Prince George's, St. Mary's
<b>Eastern Shore:</b> Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	

**Schedule One  
Proposed New Comprehensive Care Facility Beds**

<b>Jurisdiction</b>	<b>Letter of Intent Due Date</b>	<b>Pre-Application Conference Date</b>	<b>Application Submission Date</b>
Queen Anne's County	May 8, 2015	May 20, 2015	July 10, 2015

**Schedule Two:  
Part A: Other Comprehensive Care Facility Projects**

<b>Health Planning Region</b>	<b>Letter of Intent Due Date</b>	<b>Pre-Application Conference Date</b>	<b>Application Submission Date</b>
Eastern Shore	May 1, 2015	May 13, 2015	July 6, 2015
Western Maryland	June 5, 2015	June 17, 2015	August 7, 2015
Montgomery County	July 10, 2015	July 22, 2015	September 11, 2015
Central Maryland	August 7, 2015	August 19, 2015	October 9, 2015
Southern Maryland	September 4, 2015	September 16, 2015	November 6, 2015

**Schedule Two:**  
**Part B: Other Comprehensive Care Facility Projects**

Health Planning Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Eastern Shore	November 6, 2015	November 18, 2015	January 8, 2016
Western Maryland	December 4, 2015	December 16, 2015	February 5, 2016
Montgomery County	January 8, 2016	January 20, 2016	March 11, 2016
Central Maryland	February 5, 2016	February 17, 2016	April 8, 2016
Southern Maryland	March 4, 2016	March 16, 2016	May 6, 2016

**General Hospice Projects**

The Commission hereby publishes the following schedule for Certificate of Need review of proposed projects involving the establishment of a general hospice or the expansion of an existing general hospice into a jurisdiction that the existing general hospice has not been authorized to serve. This schedule will only have force and effect if need projections for general hospice services based on the methodology in COMAR 10.24.13.06 are published in the *Maryland Register* and those published need projections identify either of the following jurisdictions listed in the following table as jurisdictions that, in the target year, have net need for general hospice services greater than the volume threshold, in accordance with proposed COMAR 10.24.13.06H(2)(k).

Jurisdiction	Letter of Intent Date	Pre-Application Conference Date	Application Submission Date
Prince George's	June 3, 2016	June 15, 2016	August 5, 2016
Baltimore City	October 7, 2016	October 19, 2016	December 9, 2016

**Freestanding Medical Facilities**

The Commission hereby publishes the following statewide schedule for Certificate of Need review of proposed projects to establish or relocate freestanding medical facilities (FMFs) and proposed capital expenditures by or on behalf of FMFs that require CON review and approval. State Health Plan regulations for the review of FMF projects are currently under development. The following schedule anticipates and is contingent on the Commission adopting final SHP regulations for the review of FMF projects that are effective no later than January 20, 2016.

Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
January 8, 2016	January 20, 2016	March 11, 2016

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